



*Empowered lives.  
Resilient nations.*

20 February 2015

Dear Ms. Touimi-Benjelloun,

I am pleased to inform you that we have approved USD97,600 (Ninety seven thousand six hundred) to support to **"Strengthening disaster resilience of at risk LGUs and communities in Albania"**. In accordance with the TRAC 1.1.3 guidelines, please note that these funds should be used to support coordination efforts, needs assessments and initiating early recovery frameworks. Funding will be made available from TRAC 1.1.3; (Response to Sudden Crisis Category (II) Window of the TRAC 1.1.3, Atlas fund code: 04120; donor code 00012).

We have established the authorized spending limit (ASL) in Atlas to facilitate immediate response. Please ensure that electronic copies of the signed project document, as well as quarterly progress reports, are uploaded in Atlas.

Kindly note that the project must be completed within 12 months of its approval date. If the project cannot be closed within this period of time, a request for extension, together with a justification, should be submitted at least three months in advance of the expiration date.

Please do not hesitate contacting BPPS team led by Sudha Srivastava [sudha.srivastava@undp.org](mailto:sudha.srivastava@undp.org) for additional support you might require. We look forward to working with you and your team in supporting your office on crisis prevention and recovery.

Yours sincerely,

  
Magdy Martinez-Soliman  
Assistant Secretary-General

Assistant Administrator and Director  
Bureau for Policy and Programme Support

Ms. Zineb Touimi-Benjelloun  
UN Resident Coordinator  
UNDP Resident Representative  
UNDP Albania

CC: Ms. Sudha Srivastava, Chief, Resources & Operations Management Unit, BPPS  
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